

Summary of NMBI Registration Process

If you trained outside the EU or the EEA you are a Group 3 applicant.

NMBI carry out a full education assessment on all applications for registration.

To be eligible to apply for registration to the register, you must:

1. Hold a current registration, or licence without restriction, with the competent authority in the country in which you qualified or have been practising
2. If you completed your nurse/midwifery registration education programme more than five years prior to the date of application, you must have practiced for at least 12 months during that five year period
3. **Meet the English language competence requirements; IELTS score of 7.0.**
4. Have completed extra courses leading to registration as a first level nurse, if you hold the following qualifications
 - State enrolled nurse
 - State certified nurse
 - Licensed practical nurse
 - Vocational nurse
 - Nurse's aide, and
 - An associate degree (United States)

After been accepted onto the NMBI register, the nurse will then need to source a job before coming to Ireland and find an employer who is willing to assist in obtaining a visa to work in Ireland.

English language competence

If you are a Group 3 applicant and if English is not your first language or primary language of expression, you will need to demonstrate that you can speak English. NMBI only accepts International English Language Testing System (IELTS) Academic Test as evidence of English language competency.

NMBI will only accept the minimum scores in the IELTS Academic Test that are shown in the table below.

IELTS Academic Test: minimum scores				
Listening	Reading	Writing	Speaking	Overall
6.5	6.5	7.0	7.0	7.0

Please note that:

- We only accept IELTS test results that are less than two years old. If your test results are out of date, you will need to re-sit the IELTS
- No other general version of IELTS will be accepted by NMBI
- You must provide IELTS Academic Test Report Form (TRF) number as part of Step 1 of the application process
- NMBI will independently verify your scores

Certified copies of documents

A certified copy is a photocopy of the document which has been certified by an appropriate authority. The certified copy must be a first generation copy - that's a photocopy of the original document, not a photocopy of a photocopy or a fax. It is important that you certify documents correctly. Not doing so will delay how quickly NMBI can process your application.

To get a certified copy of your document, you must bring your original document(s) to one of the certifying authorities listed below:

- Solicitor or Lawyer
- Notary public
- Peace Commissioner
- Justice of the Peace
- Commissioner for Oaths
- Post Office (United Kingdom only)
- A member of the police force, such as An Garda Síochána in Ireland

It should be noted that the certifying authority must confirm they have seen the original document.

They must state their full name and profession and stamp, sign and date the photocopy of the document.

Translation of documents

NMBI will need a certified English translation of any document which is not written in English.

The translation must be:

- Carried out by a qualified translator
- Signed and stamped by the translator

The translator must confirm, in the English language, that the translation is an exact translation of the original document. The translation must be in writing and must include the translator's professional contact details (telephone, address and email address).

For example, if your birth certificate is not in English, you should send us a certified copy of your birth certificate and a certified English translation of your birth certificate.

Professional Education Primary Qualification

You must provide details of your initial nursing or midwifery qualification, as well as any postgraduate qualifications you hold.

Registration details

You need to provide details of all competent authorities where you hold or have held registration.

Compulsory questions

You need to answer a number of questions about your practice as a nurse or a midwife in any country, state or jurisdiction where you have practised.

Details of professional practice

You need to list all your nursing and/or midwifery experience since qualification.

Explanations regarding professional practice

If you have any gaps or overlaps in your experience since you qualified, you must provide details in this sub section.

Forms to be completed by relevant authorities

Section 2 includes a series of forms which you need to send to relevant authorities so that they can complete and return them to NMBI.

Important

NMBI cannot accept completed forms from Section 2 from you, the applicant. Instead, the relevant Authorities must return completed forms directly to NMBI.

The next step involves ensuring that relevant authorities complete their forms and return them directly to the Nursing and Midwifery Board of Ireland (NMBI).

Important deadlines

All documentation required to fully assess your application must be provided to NMBI no later than 6 months from the application date. This is the date that we process your relevant fee with the Overseas Registration Application Request Form that you submit in Step 1 of the process. After this 6 month deadline, your application will be closed and all documents received as part of the application are destroyed.

If you still want us to consider your application after 6 months, you will need to start the application process again. This means making a new application and paying the relevant assessment fee.

NMBI processes applications in a chronological order in what is called a “first come basis”. We do not fast-track applications for any reason. When we have received all the correct documentation in relation to your application, we will assess your application within 90 days.

If NMBI should require additional information from you before reaching a final decision regarding the outcome of your application process, this may have an impact on the timing of the completion of the assessment.

The decision letter issued by NMBI will detail one of four possible outcomes of the assessment process:

1. Eligible for registration
2. Further information required
3. Required to successfully complete a period of adaptation and assessment/Aptitude Test before we can register you
4. Refused registration

Outcomes of Assessment



Eligible for registration
registration



Further information
required



Adaptation and
Assessment/
RCSI Aptitude Test



Refused

Advice for all applicants

As the outcome of the application process cannot be predicted, NMBI strongly advises that you:

- Do not to move to Ireland, or leave your current employment, based on the expectation that your application for registration will be successful. Please wait until you receive your decision letter before making any travel or employment plans.
- Do not to apply for nursing or midwifery positions until you have received a registration decision. We cannot fast-track applications based on offers of employment, as this would be unfair to other applicants.